

## Written Notice of Intent to Transfer Membership and Lease

I hereby give written notice to Islander Residents Association (“IRA”) that I intend to sell or otherwise transfer my membership and lease to the person(s) named below. By delivering this Notice to IRA’s President I am formally requesting that the IRA Board of Directors begin the Membership and Lease Transfer Approval Process that is set out in IRA’s Membership and Lease Transfer Approval Policy. I understand that this process takes up to forty-five (45) days.

1. Information about Me:

My name: \_\_\_\_\_

My address in the park: \_\_\_\_\_ Madrona Way NE

2. Expected closing date of mobile home purchase: \_\_\_\_\_

3. Information about the Intended New Owner(s) (attach additional sheets if needed):

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Aliases: \_\_\_\_\_ Drivers License #: \_\_\_\_\_

Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

\_\_\_\_\_ Sex (M or F): \_\_\_\_\_

Email: \_\_\_\_\_

4. I certify that the following statements are true:

- i. I have read and fully understand the Membership and Lease Transfer Approval Policy.
- ii. All taxes, rent, and expenses due on my home in the park have been paid or will be paid prior to the transfer.
- iii. My home in the park will be sold or otherwise legally transferred to the intended new owner(s) that I have named above.
- iv. Along with this Notice, I have given the President a copy of the agreement by which I am selling or otherwise transferring my home to the intended new owner(s) named above or, if the agreement has not yet been executed, I will give a copy of the agreement to the President immediately upon its execution.
- v. No state or local agency has issued a notice of violation (or similar type of notice) indicating that my home in the park does not meet applicable fire or safety codes or, if such a notice of violation was issued, I have corrected the violation.
- vi. I have informed the intended new owner(s) named above of the Membership and Lease Transfer Approval Policy, including the fact that IRA will run a credit and criminal check on the intended new owner.

I understand and agree that if this Notice is found to contain any misstatements or misrepresentations, this notice will be deemed incomplete and IRA will immediately stop the Membership and Lease Transfer Approval Process.

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Member Signature

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Date